



First Presbyterian Church

For Christ in the Heart of Charlotte

---Confidential---

EMPLOYEE AND VOLUNTEER APPLICATION TO WORK WITH CHILDREN AND YOUTH

- Employee
- Volunteer
- Children
- Youth
- WDS
- CDC
- Outreach
- Adult Ed

To be completed every three years by employee or volunteer applicants for any position involving the supervision of Children or Youth. This form will be reviewed and processed by the applicable Program Director and maintained in a locked, confidential file.

Training Date:

Driving:

Date _____

Name

Last

First

Middle

Date of Birth _____ Social Security Number _____

Home Phone _____ Work Phone _____ Gender ___M___F

Occupation _____ Place of Employment _____

Email address _____

Are you a member of First Presbyterian Church? Yes _____ No _____

If yes, how many years? _____

Current Address:

Street

City

State

Zip

How many years at this address? _____

If you have lived outside of Mecklenburg County during the past five years, please list former addresses: (use back of page if needed)

Drivers License No. _____ State Issued _____

List all previous church work involving Children/ Youth: (Organization name, address, contact person, type of work, dates, etc.)

List all previous non-church work involving children/ Youth. Be specific:

Personal References

(not required for anyone who has been a First Presbyterian member for two or more years and who has been involved in First Presbyterian’s children/youth activities)

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Authorization to Review Records

I understand that, as part of the review of my application to work with Children and Youth, FPC may request one or more “consumer reports” about me from third parties (“consumer reporting agencies”) who are in the business of compiling such information about individuals. Such reports may include, without limitation, annually collected information from driving record summaries from the Division of Motor Vehicles, criminal and civil court records, and state Sex Offender registries. I hereby authorize and instruct any such consumer reporting agencies to release such reports to FPC. I hereby release and hold harmless FPC and all persons at FPC receiving such reports in connection with the review of my application, from any and all liability resulting from such disclosure.

Signature _____ **Date** _____

If applicant is younger than 18 years of age:

Signature of Parent or Guardian _____ **Date** _____

Applicant’s Statement

The information contained in this application is correct and complete to the best of my knowledge. I authorize any references, churches, or other organizations listed in this application to give you any information they may have (including employer’s opinions) regarding my character and fitness for working with Children or Youth, and I hereby release all such references, churches, or other organizations from liability for damages of whatever nature that may result from furnishing such evaluations to you. I waive any right I may have to inspect any information provided about me by any person or organization identified by me in this application.

I have not participated in, or been accused or convicted of, or pled guilty or nolo contendere (no contest) to abuse, sexual misconduct, or criminal offense of any kind.

Should my application be accepted, I agree to follow the Child and Youth Protection Policy and to refrain from inappropriate conduct in the performance of my services on behalf of FPC. I understand that any violation of this Code of Conduct or misrepresentation of information that I have provided may result in termination of employment or volunteer service with children/youth. I further understand that if I drive on a FPC sponsored Children or Youth event, my personal Automobile, Liability, or Medical Insurance shall serve as primary coverage, with FPC’s insurance serving as secondary coverage, in the event of any and all liability, loss, damages, claims or action for bodily injury, and/or property damage.

I have received training on the Child and Youth Protection Policy and accompanying addendums of FPC, Charlotte, NC, have read the accompanying documentation, and agree to observe all church policies and procedures regarding working with Children/Youth.

Signature _____ **Date** _____